

City of Parañaque
Metro Manila
City Planning and Development Coordinator's Office

NOTICE OF DEFICIENCY IN REQUIREMENTS

Dear Sir/Madam:

Date: _____

For your appropriate action on your application/request for _____

Name/Owner : _____
Project : _____
Location : _____

Please submit the following required documents:

Failure to submit the above required documents within fifteen (15) days upon receipts of this letter shall be construed as lack of interests, hence we will constrain to:

- include your application/request/records in our dead file.
- take necessary action thereon in accordance with existing laws.

Please be guided accordingly.

Very truly yours,

ENGR. BENIGNO I. RIVERA
Local Zoning Administrator